

KWA Construction Subcontractor Qualification Program

As part of the KWA Construction Subcontracting Process, current and potential subcontractors are required to submit their qualification information and supporting documents to KWA's internal Risk Mitigation Team for review.

Because KWA purchases Subcontractor Default Insurance (SDI) for our projects, it is part of the underwriting process with KWA's insurance provider that KWA's Risk Mitigation Team financially qualify all subcontractors on any SDI covered project. This process includes an internal review of our subcontractors' financial statements.

Qualification items required include the following:

1. Company W-9
2. Current certificate of insurance and endorsements, reflecting the GL, Auto, WC and Umbrella insurance limits
3. Company financial statements to include a year-end income statement, year-end balance sheet and copies of interim statements
4. WIP/Work in progress schedule
5. Bank line of credit/credit reference letter - if available
6. 3 years of OSHA 300 & 300A logs - if applicable
7. 3 years of EMR NCCI sheets - if applicable
8. Surety "Good Guy" letter - if available
9. Any Texas MBE/HUB or Minority Owned Business certifications - if applicable
10. A list of previously completed multifamily projects

KWA's Risk Mitigation Team initiates this process with KWA's Subcontractors through email and phone communications. **NOTE: Only the internal KWA Risk Mitigation Team reviews confidential financial information submitted to KWA Construction.**

On behalf of the KWA Team - thank you for your interest in working with KWA Construction!